



providing help, creating hope, serving all

Administrative Offices

1819 Gull Road
Kalamazoo MI 49048
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ccdok.org

EMPLOYMENT NOTICE

July 28, 2014

Please Post

POSITION TITLE: Case Manager, Parents as Teachers – Caring Network

POSITION DESCRIPTION: To provide home based case management services including pregnancy, parenting and childbirth education; assess risk of and provide prevention services for child abuse/neglect; provide intervention services for needs identified; provide services in the participant homes; work with family members of the participant; and other tasks as assigned. Promote the mission of Catholic Charities and positive working relationships among staff.

MINIMUM REQUIREMENT:

- BSW or Bachelor degree in related field or substantial completion of degree or AA in Child Development
- Previous experience working with families preferred.

HOURS: Up to 19 hours per week, Monday through Friday (some weekend/evening hours)

SALARY: \$12.00 /hour

TO APPLY: Send cover letter and resume to:

Vicki Matunas, HR Coordinator
Catholic Charities Diocese of Kalamazoo
1819 Gull Road
Kalamazoo, MI 49048

or email

vickimatunas@ccdok.org

member



Michigan Network for
Youth and Families